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D/TR

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Document No. 091
NO CHANGE in Class. ☐
Executive Assistant to DCI ☐ DECLASSIFIED 17 April 1953
Director of Training
Class. CHANGED TO: TS S (C)
Auth: DDA Memo, 4 Apr 77
Weekly Summary Report
Auth: DDA REG. 77/1763
Date: 26/01/78 By: 000

25X1A2d2

1. The first operation of project [redacted] (training) terminated on 10 April. [redacted] who were conducting this project at the operational site, will arrive at Headquarters on or about 20 April. All Agency equipment that was used at the site is being shipped to Headquarters.

25X1A9a

25X1A9a

2. The tentative program for the Administrative Support Course was approved on 10 April by D/TR for coordination with [redacted] and Colonel White. Copies have been forwarded to them to form a basis for discussion.

25X1A5a1

3. The Chief, Training Development Staff, spent Friday, Saturday and Sunday at the [redacted] at [redacted]. A report on this visit is being prepared.

25X1A5a1

4. The second group of Polish language students reported to OTR for processing [redacted]. Both students will encumber Junior Officer Trainee slots while undergoing training [redacted].

25X1A

25X1A

5. The Foreign Service Institute has invited representatives of CIA to attend a special seminar series entitled "Problems of Contemporary Africa". The Agency has been allowed eight slots. More than twenty-five qualified people in CIA wished to attend this series, but lack of space in the Foreign Service Institute prevented it. The seminars, which will be conducted in the evenings, will be led by diplomatic personnel headed by Ralph Bunche and other qualified speakers. The Offices sending representatives are ONE, OCI, OCD and the Near East/Africa Division of DD/P.

6. The first of eight meetings in the Records Management Training Program, sponsored jointly by the Office of Training and the General Service Office, was held on 14 April. Approximately one hundred people attended. Speakers at this first meeting were Emmett J. Leahy, President, National Records Management Council, and Herbert E. Angel, Director, Records Management Division, National Archives and Records Service, USA.

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7. A letter to the DCI from [REDACTED]

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[REDACTED] Director of the National Security Agency, expressed a desire that CIA and NSA might work out together the production of language training materials, particularly in the rarer languages. This letter was referred to the Office of Training and thence to the Office of Intelligence Coordination for reply, informing [REDACTED] of the work already accomplished in the IAC Committee on Foreign Language Publications. In future meetings of this IAC Committee, representatives from the Language Divisions of NSA and the Office of Training will be present.

8. During the week, a report was made on the present status of electro-mechanical translation. At a meeting held on 15 April in the Office of Intelligence Coordination, a proposal was made to support a fifteen-month linguistic engineering research program. Provision was made for practical tests on existing equipment. It is anticipated that the project as now formulated is likely to be approved and that CIA may become co-sponsor with the Department of Defense.

9. The Chief of the Junior Officer Training Division returned during the week from a 10-day trip to the West Coast. Purpose of the trip was to select qualified young officers for the Junior Officer Trainee Program. Out of forty-five candidates recruited by Personnel, thirty-six were deemed to have the qualifications desired.

10. At the Indoctrination Program of 14 April, the Air Force sent six representatives including the Deputy Director for Estimates and several intelligence analysts from the same division.

11. At the invitation of the Potomac River Naval Command Reserve Corps, the Chief, Orientation and Briefing Division of the Office of Training addressed this group on the Mission and Functions of the Central Intelligence Agency.

12. An Operational Security Course for senior staff officers will commence on Monday, 11 May 1953.

13. Staybehind Operations Course #3 is scheduled to begin on Monday, 11 May 1953. The course will consist of full-day sessions covering a period of two weeks.

14. Clandestine Psychological Warfare #16 ended on Friday, 10 April 1953, with nineteen students completing the course.

15. Communist Party Operations Course #13 began on Monday, 13 April 1953, with fifteen students enrolled.

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16. [REDACTED] Operations Course #1 is being conducted at [REDACTED] 13 April through 8 May 1953.

17. As of 17 April 1953, 215 CIA personnel are enrolled in TBS training courses, 403 in TRO courses, and 269 in external training, making a total of 887 in training programs under the jurisdiction of the Office of Training as a whole.

MATTHEW BAIRD

MB:mrj

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DD/I
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